

# COMMUNITIES AND PLACE OVERVIEW AND SCRUTINY COMMITTEE AGENDA

Monday, 5 March 2018 at 5.30 pm in the Bridges Room - Civic Centre

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From the Chief Executive, Sheena Ramsey

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Item	Business
1	<b>Minutes of the last meeting</b> (Pages 3 - 8)
2	<b>Apologies for Absence</b>
3	<b>OSC Review - The Council and Partner's Approach to Roads and Highways - Interim Report</b> (Pages 9 - 12)  Report of Strategic Director Communities & Environment.
4	<b>Progress Update on Future Direction of Leisure Services</b> (Pages 13 - 16)  Report of Strategic Director Corporate Resources.
5	<b>The Flood and Water Management Act 2010: Annual Progress Report</b> (Pages 17 - 20)  Report of Strategic Director Communities & Environment.
6	<b>Work Programme</b> (Pages 21 - 24)  Joint report of the Chief Executive and Strategic Director, Corporate Services & Governance.

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## GATESHEAD METROPOLITAN BOROUGH COUNCIL

### COMMUNITIES AND PLACE OVERVIEW AND SCRUTINY COMMITTEE MEETING

Monday, 29 January 2018

**PRESENT:** Councillor N Weatherley (Chair)  
Councillor(s): T Graham, K Dodds, D Duggan, J Graham, M Hood, J Simpson, J Turnbull, A Wheeler, D Bradford, S Hawkins and M Brain

**APOLOGIES:** Councillor(s): B Clelland, J McClurey and A Thompson

#### **CPL52 MINUTES OF THE LAST MEETING**

The minutes of the last meeting held on 4 December 2017 were agreed as a true record.

#### **CPL53 OSC REVIEW - THE COUNCIL AND PARTNER'S APPROACH TO ROADS AND HIGHWAYS - EVIDENCE GATHERING**

Steve Donaldson delivered a presentation outlining the legal and operational background to Civic Parking Enforcement (CPE) in Gateshead. The presentation also provided an update on the focus of current operations and an update on the decision to undertake Civil Bus Lane Enforcement within Gateshead.

It was noted from the presentation that there are several overarching aims for parking enforcement which includes: congestion, safety, air quality, accessibility, technology, working together and fairness. It was further noted that the council's parking control objectives are to minimise vehicle use in the busiest and most congested areas and to provide sufficient short stay parking facilities to support local businesses. It was also said that other objectives include safeguarding the needs of residents, businesses and visitors to Gateshead, to improve traffic conditions, to regulate and control parking and to preserve and improve infrastructure.

It was said that enforcement of parking is done so under the framework of Traffic Regulation Orders and national legislation which is supported by prescribed regulatory signs and lines. The Committee were also provided with an additional overview of enforcement strategies and activities which included an update on the Council's camera enforcement vehicle.

An overview of the Parking Charge Notice (PCN) appeals process was provided noting that there are several stages within an appeal which includes an informal challenge, representations and the Traffic Penalty Tribunal. It was further noted that there are set guidelines to be followed by staff at each stage of the process.

The Committee were presented with a breakdown of PCN's issued in 2016/17 as follows:

**Informal Challenges:**

- 3,168 received (24% of PCN's)
- 1,954 rejected (15% of PCN's)
- 1,214 accepted (9% of PCN's)

**Formal Representations:**

- 539 received (4% of PCN's)
- 338 rejected (2.5% of PCN's)
- 201 accepted (1.5% of PCN's)

It was noted on the presentation that a total of 1,415 PCN's were cancelled as a result of the above appeals process, which is 11% of all PCN's and that the figures indicate that around **72%** of people whose challenges were rejected accepted the decision. The Committee were also presented with several examples of parking contraventions and their outcomes following appeal to illustrate the process and how decisions are made.

An update on Civil Bus Lane Enforcement was provided. It was noted from the presentation that Cabinet approved the introduction of CCTV-based bus lane enforcement in May 2016 with work ongoing to ensure necessary legal and engineering work is in place.

It was asked how many people had been caught by the camera enforcement vehicle parking outside of schools – this information is to be provided via e-mail following the meeting.

It was also asked why the officers responsible for enforcing littering are not able to also enforce parking rules. It was noted that the legislation plays a role in this with an explanation provided regarding the differences between civil and legal enforcement.

It was noted that the Bus Lane Enforcement plan is welcomed and that five locations have been identified as being problem areas according to feedback from residents and the police. It was noted that the rollout is planned to be as cost effective as possible. It was further noted that not all private hire vehicles are allowed to use bus lanes, only those which have the appropriate signage can be used.

It was asked whether statistics could be provided on PCN's issued in each ward – notably Chopwell. It was advised that this information could be provided on a street by street basis if required – it was suggested that this information be fed via ward meetings.

A question was asked about the application process for Blue Badges noting that their use can be abused. It was said that there is a thorough application process and that Blue Badges can be seized if it is reported it is being misused.

A presentation was delivered by Sgt Matt Sykes from Northumbria Police to provide information to the Committee on the work done by police in policing roads.

It was noted that the priorities of the police form a 5 year strategy 2015-2020 which includes reducing road casualties, disrupting criminality, countering terrorism and patrolling the roads. An overview of schemes used to deliver the priorities was provided including the 'THINK!' campaign.

It was further noted that in policing the roads the police predominantly use motor patrols. An overview was provided on Operation Dragoon which targeted dangerous drivers and provided education and engagement to members of the public.

From the presentation the Committee were advised that there is a 3 strand approach to making roads safer which is enforcement, engagement and education. It was noted that this was set up in 2013 following a number of high profile incidents of dangerous driving which led to fatalities. A further overview of enforcement and engagement activities was provided highlighting the event at Saltwell Park and Revolution Car Event at Gateshead Stadium. It was also noted that the police make use of social media to promote their services and safety messages.

The Committee were advised that within Gateshead there are 16 active mobile camera sites, 5 static speed cameras, 4 red light cameras, enforcement on the A1 (due to commence) a handheld speed device and a community speed watch.

It was asked what is being done to prevent fatalities within Gateshead by speeding drivers. It was noted that there have been 8 deaths on Gateshead roads between the hours of 6pm and 6am. It was said that should the police receive a report they will investigate however it is difficult to enforce speeding in all areas at all times. It was further noted that on Shibdon Road where an issue was highlighted it is not possible to park a police van due to parking restrictions.

It was noted that previously there has been regular joint meetings with the police between Councillors to provide regular update on issues within wards – it was said that this is needed again and would need to be organised at a senior level.

It was noted that the enforcement signage is awaited for the A1 advising of the average speed cameras.

It was noted that criminal convictions are a matter of public record and it was said that it would be useful for a Council officer to research public records to establish the number of convictions for driving at speed/dangerous driving incidents in Gateshead, particularly at night.

RESOLVED:

i) That the information from the reports and presentations be noted.

**CPL54      PROGRESS UPDATE ON DEVELOPMENT/EXTENSION OF QUALITY BUS PARTNERSHIP**

Stuart Corker provided an update to the Committee on the extension of joint working with Nexus and bus operators to the whole of Gateshead. It was noted that this

includes the development of a revised agreement and relaunch for the East Gateshead Quality Partnership as the East Gateshead Bus Alliance and the progress on a parallel agreement for West Gateshead.

The following was highlighted from the report:

- A Stakeholder Board will continue to oversee the delivery of the Alliance and monitor performance. The revised composition of the Board is three Gateshead Council representatives (reflecting the extended geographical area of the Partnership), one NECA Transport North East Committee (TNEC) Member, one Nexus officer and five Go North East Representatives.
- Service changes will be made on agreed dates and subject to agreed consultation procedures (involving the community and local Councillors), although the basic concept of the agreement is to maintain as stable a network as possible.
- Changes to fare levels will be limited to only reflect direct increases in costs and the Stakeholder Board would be consulted on any proposals. Go North East and Nexus will continue to look at innovative fares and ticketing options.
- The fleet operating services will be modern, low emission, floor easy access buses with on bus CCTV, audio visual next stop announcements and Wi-Fi. There are also commitments on improving the engine emission standards of the fleet.
- Punctuality and reliability targets will continue to be monitored against a penalty regime for failure to perform. The penalty payments contribute towards the Service Improvement Fund, which is used to provide benefits to passengers. The Stakeholder Board will continue to oversee the monitoring of performance.
- A marketing sub-group of the Stakeholder Board will develop and oversee an annual marketing plan for the Alliance.
- Gateshead Council will, within budget constraints, implement a programme of bus priority, infrastructure works, clearway enforcement and bus lane enforcement.
- Nexus will maintain and improve shelters, interchanges and information.

Regarding the Extension to West Gateshead, the following was also noted:

- The draft of a sister agreement for a West Gateshead Bus Alliance will be presented to Cabinet in due course. It is likely that the agreement will largely mirror the format and principles of its East Gateshead counterpart, while reflecting local detail in relation to services, future infrastructure works etc. In addition, all parties are keen to ensure that these agreements continue to

evolve; reflecting best practice and new approaches.

- As with the East Gateshead, the agreement will be between the Council, Go North East and Nexus, but other operators will have the opportunity to feed into the business of the Alliance.
- Officers have met to consider the potential scope of an agreement, and are looking to prepare an initial draft of the document before the end of February, with the Alliance commencing later this year.

It was noted that the level of consultation on service changes has been improved and that the experience of joint working has generally been positive.

It was asked what the structure of the new alliance would be; Stuart advised he would send further details of this following the meeting.

RESOLVED:

- i) That the information from the report be noted.

#### **CPL55 TOURISM IN THE WEST OF THE BOROUGH/LAND OF OAK & IRON UPDATE**

Paul Scott attended to provide the Committee on an update on the Land of Oak & Iron and Tourism in the West of the Borough.

It was noted from the presentation that the Land of Oak & Iron Landscape Partnership is a Heritage Lottery Funded scheme that aims to conserve areas of distinctive landscape character in the UK. It was further noted that 2016 is the starting point of 4 years of project delivery with a view to work with local communities to celebrate, conserve and enhance the national, industrial and culture heritage at the Land of Oak & Iron.

An overview of the Land of Oak and Iron was provided noting it has 300 years of industrial history. It was further advised that the area has received more than £100,000 of investment including the Woodhouse Lane works which are underway and the Red Kite Trail near High Spen which is planned. The Committee also received a summary of restoration works at the Iron Works that have been complete in the area with photographs.

From the presentation an update was also provided on the new Heritage Centre which was designed by local residents following a design competition involving Northumbria University post-graduate architecture students.

Further information was presented on tourism in the west of the borough noting the 2017 Marketing Campaign which was ran to highlight what is on offer in the west of the borough.

It was noted that the presentation was well received and provided useful information to members. A discussion also took place regarding the various funding streams that

are accessed in order to deliver projects in the area and the partnership working that has taken place with stakeholders such as Groundworks.

RESOLVED:

i) That the information from the report be noted.

**CPL56 WORK PROGRAMME**

The Committee received a report on the provisional annual work programme and agreed that further reports will be brought to future meetings to highlight current issues/identify any changes/additions to the programme.

RESOLVED:

(i) That the work programme be noted.

**Chair.....**



**TITLE OF REPORT:**        **The Council and Partners Approach to Roads and Highways – Interim Report**

**REPORT OF:**                **Paul Dowling, Strategic Director, Communities and Environment.**

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## **Summary**

The report summarises the content of the four evidence gathering presentations concerning the Council and Northumbria Police approach to roads and highways. It identifies actions to be undertaken and highlights issues that may still need to be resolved.

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## **Background**

The Committee considered 4 evidence gathering presentations during 18/19.

At the meeting on 11 September 2017 Committee received a report and presentation which provided a summary of the overall approach to transport funding. The report gave a detailed examination of the current position in relation to duties relating to highway maintenance.

At the meeting on 7 November 2017 Committee received a report and presentation which provided a summary of the overall approach to traffic congestion and the Council's response to it. Committee were advised where congestion occurs now, where future problems may arise and what options are available to mitigate such problems.

Committee also received an update on the impact that traffic congestion is having on residents and businesses in Gateshead and how the problem can be managed to support delivery of wider economic and environmental objectives.

At the meeting on 4 December 2017 Committee received a report and presentation on road safety. The diverse and traumatic effect on communities as a result of road traffic accidents was considered and the strategies employed by the Council in terms of engineering intervention, education, training and promotion were described. Such strategic interventions are underpinned by analysis of the road traffic accident data base which is managed on behalf of the Tyne and Wear Authorities by the Traffic and Accident Data Unit which is based in Gateshead Council. Committee was advised that Highways enforcement, which is another essential contributory to road safety was to be the subject of a future meeting.

At the meeting on 29<sup>th</sup> January 2018 Committee received a report and presentation concerning Civil Parking Enforcement and the Council's emerging Bus Lane

enforcement strategy. Detailed information was presented in relation to the number of Penalty Charge Notices that were issued and the process by which this issue could be appealed.

A second report and presentation concerned speed management strategies and associated enforcement employed by Northumbria Police.

### **Agreed Actions**

Committee requested that a seminar be arranged to look further into the issues of funding and in particular the issues of potholes and their repair across the Borough. Possible dates for this are being investigated.

Committee also requested that a schedule be provided to all Councillors on road repairs completed. The format and approach to this is under consideration.

There were no matters arising from Committee consideration of the Traffic Congestion Report and Presentation.

Officers were asked to consider whether casualty information held by insurance companies could be a useful road safety tool. Companies are guarded about releasing such information but it is generally held to be consistent with data derived from Police held data.

Officers were asked to investigate means of preventing Council personnel from engaging in phone related activities whilst driving. Fleet vehicles are issued with handbooks detailing their responsibilities in this regard.

It was noted that traffic calming generally was welcomed but that there was potential for traffic to divert to surrounding streets. Streets around Saltwell Park were cited as an example. The Council's 20mph zone roll out strategy is to be reviewed and refreshed in the near future. This concern will be referenced within a revised strategy document.

The Council's strategy relating to the introduction of vehicle activated speed management signs was questioned. The Council's Speed Management Strategy document and associated protocols are to be revised and updated in the near future. This challenge will be addressed within the revised protocols.

Committee sought information regarding success of the camera enforcement strategy in Gateshead. This information will be made available in the near future.

Committee sought information regarding roll out of Civil Enforcement strategy within each ward. It was agreed that site specific information related to identified streets or areas would be provided to ward members. This approach would be piloted in the Chopwell ward.

Committee requested that public records be researched to establish numbers of convictions for speeding offences and dangerous driving, especially during the hours of darkness, in Gateshead. Officers are pursuing this request.

Bearing in mind the soon to be introduced bus lane enforcement strategy Committee was concerned at bus lanes which were set out inappropriately leading to abuse, conflict and safety issues. Durham Road at Shipcote lane was cited as an example. Layouts will be reviewed prior to the introduction of an enforcement regime.

Councillors noted with concern the increasing incidences of Civil Enforcement Officers who were verbally or physically abused on the streets of Gateshead. Prosecutions have ensued. It was suggested that such outcomes should be publicised. Officers are acting upon this suggestion.

### **Outstanding Issues**

Committee was concerned that it was not able to scrutinise strategic elements of Police Speed management protocols as the Meeting had not been attended by an officer of sufficient seniority.

It was noted that in the past there had been regular joint meetings between Councillors and Police to provide regular updates on issues affecting Wards. Committee wished to explore reinstatement of such meetings at a senior level.

There was concern that management of speeding traffic, particularly during the hours of darkness, needed to be more effective and Committee felt that this remained an outstanding issue that needed to be explored further. It is suggested that this should await Cabinet approval of the aforementioned revision of the Council's Speed Management Strategy.

### **Recommendations**

It is recommended that the Committee:

- Note the content of this report and agree that the Council's approach to Roads and Highways is generally approved.
- Seek attendance of a Senior Police Officer at a future meeting of this Committee.
- Request a joint report of Gateshead Council and Northumbria Police specifically in relation to the content and roll out of a revised Speed Management Strategy.
- Request the Service Director, DT&PP to arrange regular joint meetings between Councillors and Senior Police Officers to explore identified issues of mutual interest.

Contact	Anneliese Hutchinson, extension 3881
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**TITLE OF REPORT:** Go Gateshead Sport & Leisure

**REPORT OF:** Darren Collins, Strategic Director, Corporate Resources

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### Summary

This report sets out the progress to date, and future direction of the management of the Go Gateshead Sport and Leisure service, including performance.

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### Background

- 1.0** In December 2015, Cabinet agreed the following Vision for Leisure in 2015:  
*A sport and leisure service which is sustainable and customer focused to ensure healthy, active Gateshead communities and delivers the Council's priorities of Live Well Gateshead and Live Love Gateshead. A service which integrates and connects to broader services and cultural offer so that residents can participate in a range of services for their wellbeing and leisure. A service which is driven by business and financial objectives, as well as customer satisfaction, retention and growth and maximises the use of its assets – buildings, employees, ICT and partners - to serve Gateshead residents and beyond. A service which in the period of the Council Plan (2020) is no longer directly subsidised by Gateshead Council and is returning income to the Council to invest in Gateshead priorities*
- 1.1** To support delivery of this vision it was recognised that a review of leisure services was required. This focused on identifying how far the level of subsidy could be reduced or removed in line with the better outcomes for local people.
- 1.2** A phased approach was taken based on evidence, analysis, consultation and best practice. The Council also sought specialist advice from Knight, Kavanagh and Page (KKP), which identified the potential to increase income by a minimum of circa £1million over four years, though did not suggest a preferred model. The analysis indicated that the Council should seek to exceed the £1million using a variety of means.
- 1.3** In April 2016, Cabinet agreed to the Council continuing to provide Leisure Services in order to deliver additional income make savings and undertake a service structure review. Cabinet further agreed that if this was not on target to be realised by September 2017 or operational improvements had not been realised, a different management arrangement would be put in place by 1 April 2018 which could potentially be a Wholly Owned Company/Teckal Company or Leisure Trust.
- 1.4** On the 21<sup>st</sup> February 2017, Cabinet approved the implementation of a new service structure designed to merge the previous Leisure and Sport, Physical

Activity and Health Development Services together as one. The review principles were aimed to specifically designate 'operations' and 'business' functions to ensure that the service was more customer focused, commercial and able to meet the needs of Gateshead in line with the vision.

## **Issues the OSC might want to consider;**

### **Leisure review progress and impact**

- 2.0 In order to evaluate the effectiveness and performance of the service to help to determine the future model of the service, a series of factors and their ability to support the achievement of the vision for leisure have been considered:
- a) Overall participation levels are increasing with over 1.5 million visits per year, including increased access by groups linked to policy objectives such as Looked After Children. A Health Equity Audit is currently underway, which will identify how the service can further expand its reach to support vulnerable communities.
  - b) The service review implementation has been completed and has changed the way the services are approaching leisure with improved customer service, greater focus on generating income and training staff to support this.
  - c) New branding and marketing has also been implemented and is helping to increase the customer base, while a more intelligent led approach is being used to target customers, understand their preferences and provide a service that meets their needs. This has led to a continuous increase in Go Memberships on a monthly basis since 2016.
  - d) In terms of financial performance, additional income has been generated for example through the New Clip and Climb facility and Soft Play at Gateshead Leisure Centre and it is expected that other improvements including the service Aquatics Plan will increase this further.

### **Review of Management options**

- 2.1 The Council has reviewed a range of management options for the service including Teckal; Trust; Transfer to another provider; as well as continuation of an in-house delivery. Research has been undertaken across the leisure market, including learning from others and the different models that have been employed elsewhere, a soft market testing exercise, and an internal options analysis of which the key findings were:
- Local authorities that have sought other models are not necessarily starting in the same place as Gateshead and therefore had different reasons and expectations from the model they chose to implement e.g. secure investment in facilities.
  - Following recent legal decisions, some advantages to models such as trusts may not be enjoyed in the future such as VAT exemptions and the NNDR position, meaning that any current financial advantage is likely to be removed, thus placing an in house option on a more equal footing going forward.

- An alternative model may be able to have greater flexibility to respond to the market and customer demands
- An in-house model would enable the Council to focus leisure on the achievement of broader priorities such as health, wellbeing and inequality.
- The current trajectory of the service following changes is positive, suggesting that continuation of Council service delivery to be the current preferred option.

## **Future Implications**

### **4.0 The following implications should be considered by the OSC;**

- 4.1 On the 19<sup>th</sup> December 2017, Cabinet received a report detailing the progress of the service and approved the continuation of an in-house Go Gateshead Sport and Leisure Service. This will enable the service to fully embed the changes made to date, monitor their impact, and generate additional income as identified in the service income generation strategy. This will support the service to achieve the vision to increase income and deliver a sustainable self-financing position in future years.
- 4.2 The delivery on an in-house service would also support achievement of Council Plan priorities and pledges to make Gateshead a place where everyone thrives by improving health and wellbeing, targeting inequality and contribute to long term reduction in demand for health and social services.

## **Financial Implications**

### **5.0 The OSC is asked to consider the following future financial implications;**

- 5.1 The service has devised an income generation strategy to support the achievement of additional income to be self sufficient by 2022/2023, including; increase in memberships, aquatics activity, and income from artificial turf pitch development at Blaydon Leisure Centre.
- 5.2 This income strategy is supported by facility based business plans which are monitored on a monthly basis, and an annual report detailing the financial progress of the service will be presented to Cabinet in December 2018.

## **Recommendations**

### **6.0 The views of the OSC are sought on:-**

- The current progress of the Go Gateshead Sport and Leisure service as outlined within this report, and agree to receive a progress report in 12 months.

Contact: Lindsay Murray	ext: 2794
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**TITLE OF REPORT:** Flood & Water Management Act 2010 – Annual Progress Report

**REPORT OF:** Paul Dowling, Strategic Director, Communities & Environment

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## SUMMARY

To report progress in the implementation of the duties and responsibilities of Gateshead Council as lead local flood authority.

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## Background

1. Following the introduction of the Flood and Water Management 2010 the Committee have received annual reports outlining:
  - the Council's statutory responsibilities and duties in relation to local flood risk management (FRM), following the introduction of the Flood & Water Management Act 2010 (F&WMA);
  - the duties for local authority scrutiny committees to review work by public sector bodies and essential service providers in order to manage flood risk and to prepare an annual report on local actions to manage flood risk and to implement the Pitt Review.
2. Under the F&WMA each unitary authority or county council is identified as the lead local flood authority (LLFA) for their district and they are expected to provide leadership and accountability for local FRM regarding surface water, groundwater and ordinary watercourses.
3. The Service Director of Development, Transport & Public Protection is the Council's lead officer: the Highway & Flood Risk Management team (in Transport Strategy) is managing the function.

## Lead local flood authority duties

4. The key implications of the legislation for local authorities are:
  - preparing, maintaining and publishing a local FRM strategy to link to the Environment Agency's (EA) national and local strategies;
  - preparing, maintaining and publishing a register of third party FRM infrastructure assets;
  - investigating reported flooding incidents and publishing a register of investigations;

- statutory consultee to the local planning authority (LPA) for sustainable drainage systems (SuDS);
- consenting of ordinary watercourse works (diverting, culverting, restricting flow etc.);
- cooperation with and oversight of other FRM bodies.

### **Local flood risk management strategy**

5. The flood risk management strategy was approved by full Council in January 2017. An annual progress report will be produced in March 2018.

### **Register of third party FRM infrastructure**

6. The register must include location, size, condition and ownership details of drainage infrastructure (river embankments, walls, revetments, culverts etc.) that prevent or limit flooding on ordinary watercourses. The register has been established and work is ongoing to identify critical culverts.

### **Investigation of flood incidents**

7. A total of 206 informal flooding investigations were undertaken by the flood risk team in 2017. These typically resulted in the identification of small scale improvement works or general advice to customers.
8. Two formal flooding investigations were undertaken in 2017. The locations have a known flooding history and further investigation is required to determine long term solutions.

### **Sustainable drainage systems statutory consultee**

9. SuDS are natural or manmade green infrastructure features designed to store water or discharge water to the ground to limit flows to downstream drainage systems: examples include soakaways, ponds, swales etc. SuDS also have the benefit of improving water quality.
10. The Government (through the Department for Environment, Food and Rural Affairs) introduced regulations in April 2015 requiring major developments to incorporate SuDS as part of the site surface water management systems. The regulations established the LPA as the body responsible for approving SuDS and the LLFA became statutory consultee for the SuDS approval process. Two dedicated SuDS officers are employed to respond to the consultations.

### **Consenting of ordinary watercourse works**

11. Consenting procedures have been developed in conjunction with the EA: to date six applications for works have been received for the culverting or diversion of small lengths of watercourses.
12. No formal consents have been received since the last update.

## **Scrutiny and oversight of other FRM bodies**

13. Biannual liaison meetings take place with officers from the Transport Strategy FRM team and colleagues from the EA and NW.
14. Regional groups of LLFA officers have been established to share best practise, experience and local knowledge. The groups include officers with expertise in FRM, development management and environmental management.

## **Recommendations**

15. It is recommended that the Committee:
  - notes the statutory responsibilities of Gateshead Council for local FRM and the measures taken to comply with those duties;
  - receive an annual progress report in March 2019.

**CONTACT:** Jimmy Young

**EXTENSION:** 3073

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**TITLE OF REPORT:** Annual Work Programme

**REPORT OF:** Sheena Ramsey, Chief Executive  
Mike Barker, Strategic Director, Corporate Services and Governance

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**Summary**

The report sets out the provisional work programme for Communities and Place Overview and Scrutiny Committee for the municipal year 2017/18.

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1. The Committee's provisional work programme was endorsed at the meeting held on 3 April 2017 and Councillors have agreed that further reports will be brought to future meetings to highlight current issues / identify any changes/additions to this programme.
2. Appendix 1 sets out the work programme as it currently stands. Any changes proposed to the programme are set out in bold and italics for ease of identification.

**Recommendations**

3. The Committee is asked to
  - a) Note the provisional programme;
  - b) Note that further reports on the work programme will be brought to the Committee to identify any additional policy issues, which the Committee may be asked to consider.

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<b>Draft Communities &amp; Place OSC 2017/2018</b>	
<b>19 June 2017</b>	<ul style="list-style-type: none"> <li>• Constitution / role and remit</li> <li>• The Council Plan – Year End Assessment and Performance Delivery 2016-17</li> <li>• OSC Review- The Council and Partner's Approach to Roads and Highways - Scoping Report</li> </ul>
<b>11 September 2017</b>	<ul style="list-style-type: none"> <li>• OSC Review – The Council's and Partner's Approach to Roads and Highways -Evidence Gathering</li> <li>• OSC Review of Impact of Gambling on the Borough – Monitoring Report</li> <li>• Progress Update – Reducing Carbon Emissions</li> <li>• Progress Update on Housing Growth</li> <li>• Work Programme</li> </ul>
<b>30 October 2017 Rescheduled to 7 Nov 2017</b>	<ul style="list-style-type: none"> <li>• OSC Review – The Council's and Partner's Approach to Roads and Highways - Evidence Gathering</li> <li>• Work Programme</li> </ul>
<b>4 December 2017</b>	<ul style="list-style-type: none"> <li>• OSC Review – The Council's Approach to Roads and Highways - Evidence Gathering</li> <li>• The Council Plan – Six Monthly Assessment of Performance and Delivery 2017-18</li> <li>• Work Programme</li> </ul>
<b>29 January 2018</b>	<ul style="list-style-type: none"> <li>• OSC Review – The Council's Approach to Roads and Highways - Evidence Gathering</li> <li>• Progress update on Development/Extension of Quality Bus Partnership</li> <li>• <b>Tourism in the West of the Borough/ Progress Update on the land of oak and iron (Councillor request)</b></li> <li>• Work Programme</li> </ul>
<b>5 March 2018 (5.30pm meeting)</b>	<ul style="list-style-type: none"> <li>• OSC Review – The Council's Approach to Roads and Highways - Interim Report</li> <li>• Progress Update on future direction of Leisure Services</li> <li>• The Flood and Water Management Act 2010: Annual Progress Report</li> <li>• Work Programme</li> </ul>
<b>23 April 2018</b>	<ul style="list-style-type: none"> <li>• OSC Review – The Council's Approach to Roads and Highways - Final Report</li> <li>• OSC Review of Impact of Gambling on the Borough – Monitoring Report</li> <li>• Progress Update on Environmental Enforcement</li> <li>• Annual Report of the Gateshead Housing Customer Scrutiny Panel</li> <li>• <b>Annual Update TWAMS/Beamish</b></li> <li>• Annual Work Programme Review</li> </ul>

	<ul style="list-style-type: none"><li>• Place Shaping for Wellbeing – Progress Update</li></ul>
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